



LOUISIANA LEGISLATIVE AUDITOR  
DARYL G. PURPERA, CPA, CFE

November 6, 2017

***Transmitted Via Facsimile: (504) 658-4939***

***Transmitted Via Email: [mayor@nola.gov](mailto:mayor@nola.gov)***

The Honorable Mitchell J. Landrieu, Mayor  
City of New Orleans  
1300 Perdido Street, Room 2E04  
New Orleans, Louisiana 70112

Dear Mayor Landrieu,

I recently learned that certain City of New Orleans (City) Council Members may have used City credit cards improperly.

Please accept this letter as my request for information concerning this issue, from January 1, 2013, to the present, including:

1. A list of credit cards assigned to Council Members;
2. Monthly statements for all credit cards issued to Council Members;
3. General ledger records showing all transactions made using Council Member credit cards and chart of accounts;
4. Detailed receipts for all credit card transactions made by Council Members, front and back;
5. Payments made by the City for Council Member credit cards, including images of cancelled checks;
6. Any reimbursements received from Council Members and documentation substantiating such reimbursements;
7. Internal investigations, audits or other documentation related to Council Members' credit card transactions;
8. City policies regarding use of Council Member credit cards; and
9. Any agreement between the City and Council Members regarding Council Members' use of City credit cards.

To save expense and expedite delivery, please provide the requested documentation electronically via email to my assistant, Liz Martin, at [egmartin@lla.la.gov](mailto:egmartin@lla.la.gov), or provide electronically on a CD or flash drive. I would appreciate receiving this information by the close of business on Friday, November 17, 2017.

Thank you for your prompt attention to this matter. If you have any questions, please call me at (225) 339-3839.

Sincerely,

Daryl G. Purpera, CPA, CFE  
Legislative Auditor