

**Agenda Item #:**

**ITEM TYPE:** Action

**BOARD AGENDA ITEM**

**TITLE:** Approval of Revisions to Board Policy IIAA-Selection, Evaluation, and Adoption of Instructional Materials

**DATE:** January 10, 2024

**OVERVIEW:** The proposed revisions were presented to the Board at the December 13, 2023 Board meeting for discussion and feedback. The proposed revisions were sent out for a 30-day public comment period. The comments and the proposed revisions are now presented to the Board for approval.

**LINK TO STRATEGIC PLAN:** Pillar I: Academic Achievement

**FISCAL IMPACT:** None


**RECOMMENDATION/FUTURE DIRECTION:** For Board approval.

**Submitted by:**

Nicholas R. Shockney  
Assistant Superintendent of Instruction

**Approve/Concur:**

Cynthia A. McCabe, Ed.D.  
Superintendent of Schools

	<b>INSTRUCTION</b>  <b>Selection, Evaluation, and Adoption of Instructional Materials</b>	<b>Policy #</b>	IIAA
		<b>Implemented</b>	November 1975
		<b>Reviewed/Updated</b>	2/8/1978 4/12/2017 12/13/23
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<b>Procedure Owner</b>	Director of Curriculum and Instructional Resources	<b>Expiration/Review</b>	Reviewed triennially

## Policy

### ***1. Purpose***

To establish a uniform, county-wide policy which governs the guidelines for the selection, evaluation, and adoption of instructional materials.

### ***2. Definitions***

None

### ***3. Policy Statement***

The Board of Education of Carroll County recognizes that instructional materials should effectively support and enrich the educational programs of the school system. Instructional materials are defined as instructional content approved for system-wide use and provided to the student regardless of format, including printed or digital materials. THE BOARD OF EDUCATION OF CARROLL COUNTY RECOGNIZES THAT ALL INSTRUCTIONAL MATERIALS, INCLUDING SUPPLEMENTAL MATERIALS, SHALL MEET THE ESTABLISHED GENERAL SELECTION CRITERIA. ASIDE FROM THE INSTRUCTIONAL MATERIALS APPROVED FOR INSTRUCTION RELATED TO FAMILY LIFE AND HUMAN DEVELOPMENT OR AS OTHERWISE APPROVED BY THE SUPERINTENDENT, ALL OTHER INSTRUCTIONAL MATERIALS, INCLUDING SUPPLEMENTAL MATERIALS, SHALL NOT CONTAIN SEXUALLY EXPLICIT CONTENT. SEXUALLY EXPLICIT CONTENT IS DEFINED AS UNAMBIGUOUSLY DESCRIBING, DEPICTING, SHOWING, OR WRITING ABOUT SEX OR SEX ACTS IN A DETAILED OR GRAPHIC MANNER.

### ***4. Exceptions***

There are no exceptions to this policy.

### ***5. Guidelines***

None

### ***6. Reports***


Each June, the Director of Curriculum and Instructional Resources will submit a list of recommended textbooks and instructional materials to the Board of Education for adoption.

### ***7. Expiration/Review***

This policy will be reviewed at the end of three years, or sooner.

### ***8. Delegation of Authority***

The superintendent/designee has the responsibility for enforcing this policy by communicating it to all relevant parties and by providing necessary instructions and/or administrative regulations (if appropriate), to all staff members.

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## 9. *References*

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- a. Section 7-106, Public School Laws of Maryland
- b. COMAR 13A.04.05.05, Education That is Multicultural; Criteria for Instructional Materials
- c. COMAR 13A.04.18.03, Program in Comprehensive Health Education
- d. COMAR 13A.05.02, Administration of Services for Students with Disabilities
- e. Supreme Court Decision, Island Trees Union Free School District v. Pico
- f. Board Policy IHAA, Reading Policy
- g. Board Policy IHB, Writing Policy
- h. Board Policy IGAB, Family Life and Human Development
- i. Board Policy AF, Student Data Privacy
- j. Board Policy IGA, Curriculum Development