

MEMORANDUM

City of Seaside
Police Department

Date: September 18, 2017

To: Craig Malin, City Manager

From: Robert Jackson, Police Chief

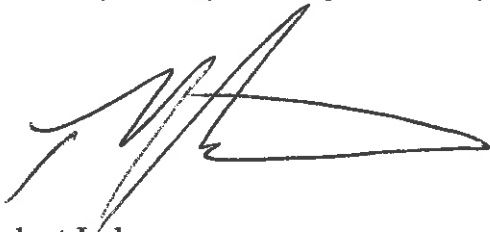
Notification of retirement

Mr. Malin,

With a great deal of gratitude and appreciation I submit my intent to retire on October 18, 2017. This document should also be considered my 30-day notice of my departure from my current position with the City of Seaside as the Police Chief.

I have truly enjoyed the time I have been allowed to lead our police department and am excited to see it continue down the path of success we have started down. During my tenure, we have dealt with several internal issues within the department and have enhanced our service to the community. I am extremely happy with how our staff has embraced change and are willing to better the department in the years to come.

To assist with the upcoming transition, I would be willing to continue as a retired annuitant until a replacement can be located. If you opt for another solution to my retirement, October 18, 2017 will be my last day working for the City of Seaside.

A handwritten signature in black ink, appearing to be 'R. Jackson', written over a horizontal line.

Robert Jackson
Police Chief
City of Seaside

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Return of compensation check for moving expenses

Mr. Malin,

Earlier this month I had requested a reimbursement from the City of Seaside for moving expenses. With my recent decision to retire and conclude my employment with the City of Seaside I do not feel it would be appropriate for me to make use of this benefit.

Included with this memorandum is the check I received from the city for that reimbursement. It is uncashed and is check number 18432 from the City of Seaside in the amount of \$10,042.50.

Thank you for your attention to this matter.

A handwritten signature in black ink, appearing to be 'R. Jackson', written over a horizontal line.

Robert Jackson
Police Chief
City of Seaside