



DEPARTMENT OF
JUVENILE SERVICES

Aruna Miller
Lt. Governor

Wes Moore
Governor

Betsy Fox-Tolentino
Acting Secretary

EXECUTIVE DIRECTIVE

Title: Detention Recommendation for New Complaints for Youth on Electronic Monitoring	Executive Directive Number: DIR-CS-39-25
Related MD Statute/Regulations: Md. Code Ann., Hum. Servs., §§ 9-203, 9-204, 9-216, 9-239 and 9-241	Applicable to: All Community Intake, Centralized Intake, and Community Detention Employees
Related DJS Policy/Procedures/Directives: Intake Policy, CS-116-13	Effective Date: 07/03/2025 Number of Pages: 2

Lisa Garry

Deputy Secretary for Community Services

07/03/2025

Date

DIRECTIVE

Effective immediately, the following intervention guidelines are to be followed for youth who are alleged to have committed a new offense, when detention is requested by law enforcement and the youth is currently placed on court-ordered electronic monitoring pending adjudication, or as a condition of post-disposition supervision or home pass.

Community or Centralized Intake staff shall:

1. Receive the new complaint from law enforcement.
2. Confirm supervision status on electronic monitoring.
3. Notify Command Center of the new arrest.
4. Administer the DRAI as per policy.
5. Authorize secure detention as a policy hold until the next scheduled court day.
6. If the arrest occurs and the youth is able to be placed on the same-day emergency arraignment docket, contact the Community Detention Officer or Community Detention Officer Supervisor for the CD Court Violation Notification Memorandum.
7. Update the Court Decision Outcome and upload the applicable documents in ASSIST.

Community Detention Officer shall:

1. Notify the court of the new arrest using the CD Court Violation Notification Memorandum, which shall address the following:
 - a. Length of current supervision.
 - b. List of court-ordered conditions, if any.
 - c. Youth compliance and documented interventions.
 - d. Recommend continued detention, unless there are mitigating factors that support a return of the youth to community-based monitoring, which must be approved by the Chief Operating Officer for Community Services or designee.
2. A CD staff member shall present the Department's recommendation at the hearing.
3. Close the CD placement using the "Unsuccessful New Offense" option if the court orders secure detention.
4. Maintain an open CD placement if the youth is court-ordered to Community Detention.
5. Immediately hold a Re-Engagement Case Conference with youth and family, within 24-48 hours.
6. Coordinate with community-based supports in engagement efforts to leverage community resources, including credible messengers, utilization, and reinforcement of Rewire CBT skills.

This Directive updates DJS Policy CS-116-13, "Community Detention CD" (08.13.2013), *Appendix 1: Community Detention Operations- EM/GPS Intervention Guidelines*.

DJS EXECUTIVE DIRECTIVE

Statement of Receipt and Acknowledgment of Review and Understanding

SUBJECT: Detention Recommendation for New Complaints for Youth on Electronic Monitoring

NUMBER: DIR-CS-39-25

APPLICABLE TO: All Community Intake, Centralized Intake, and Community Detention Employees

I have received and reviewed a copy (electronic or paper) of the above-titled Executive Directive. I understand the contents of the Executive Directive.

I understand that failure to sign this acknowledgment form within five working days of receipt of the Executive Directive shall be grounds for disciplinary action up to and including termination of employment.

I understand that I will be held accountable for implementing this Executive Directive even if I fail to sign this acknowledgment form.

SIGNATURE

PRINT FULL NAME

DATE

WORK LOCATION

SEND THE ELECTRONICALLY SIGNED COPY TO YOUR SUPERVISOR FOR PLACEMENT IN YOUR PERSONNEL FILE.