


MEMORANDUM

LOUISVILLE METRO POLICE DEPARTMENT

GREG FISCHER
MAYOR

STEVE CONRAD
CHIEF OF POLICE

TO: All Personnel

FROM: Steve Conrad
Chief of Police 

DATE: November 15, 2019

RE: LMPD Reorganization
General Memorandum #19-015

As referenced in my October 21, 2019 memorandum, the Louisville Metro Police Department will undergo a significant reorganization due to anticipated retirements and budget-related constriction on Sunday, December 1, 2019. At this time, the Community Services Division will be merged into the Special Operations Division. The Special Operations Division will remain in the Support Bureau and continue to be commanded by Major Aubrey Gregory. Similarly, the Narcotics Division and the 9th Mobile Division will be consolidated into the newly formed Criminal Interdiction Division. The Criminal Interdiction Division will operate as part of the Support Bureau under the command of Major Kim Burbrink.

The restructuring of these two merged divisions will cause all positions to be vacated. Positions in the newly formed units, for the rank of officer/detective through lieutenant, will be posted and filled according to the FOP collective bargaining agreement. All personnel will remain in their current position until all of the positions are filled through this process.

Personnel currently assigned to any position in the Special Operations Division or Community Services Division will be eligible to apply for any position, of the same rank, in the newly merged Special Operations Division. Likewise, any personnel currently assigned to any position in the Narcotics Division or the 9th Mobile Division will be eligible to apply for any position, of the same rank, in the Criminal Interdiction Division. After this process is complete, if vacancies remain in either of these divisions, the positions will be re-posted for all LMPD personnel and filled, according to the FOP collective bargaining agreement. Civilian personnel will not need to reapply for their positions, as they will not be affected by this constriction process.

The structure of the newly formed divisions is outlined below.

Special Operations Division

The Special Operations Division full-time sworn personnel will consist of one (1) major, five (5) lieutenants, fourteen (14) sergeants, and forty-six (46) officers.

Administrative Unit

- 1 sergeant

Special Events Unit

- 2 lieutenants
- 2 sergeants

Traffic Unit

- 1 lieutenant
 - 1st Platoon
 - 1 sergeant
 - 4 officers
 - 2nd Platoon
 - 1 sergeant
 - 4 officers

SWAT Unit

- 1 lieutenant
 - 1 bomb squad sergeant
 - 1 sniper sergeant
 - Squad 1
 - 1 sergeant
 - 8 officers
 - Squad 2
 - 1 sergeant
 - 8 officers

Canine Unit

- 1 lieutenant
 - 1st Platoon
 - 1 sergeant
 - 5 officers
 - 2nd Platoon
 - 1 sergeant
 - 5 officers

Mounted Patrol Unit

- 1 sergeant

- 4 officers

Air Patrol Unit

- 1 sergeant
 - 1st Platoon
 - 2 officers
 - 2nd Platoon
 - 2 officers

River Patrol Unit

- 1 sergeant
- 4 officers

In units that have multiple shifts (Traffic Unit, Canine Unit, and Air Patrol Unit) a ranked list will be established. The number of sergeants/officers assigned to a unit will be selected. Those members will be assigned to a shift based on seniority.

Example (sergeant):

- A ranked list is established for the traffic platoon sergeants
- Two (2) sergeants are selected
- The sergeant with the most time in rank is given first choice of platoon assignment
- If the two sergeants were promoted on the same date, the additional determining factor will be their departmental seniority
- If one of the sergeants declines the position, the next sergeant selected will fill the vacant shift

Example (officer):

- A ranked list is established for the traffic platoon officers
- Eight (8) officers are selected
- The officer with the most departmental seniority is given first choice of platoon assignment, followed by the second most senior officer. This will continue until all eight (8) officers are placed on a platoon.
- If an officer declines a position, the next officer selected will fill the vacant shift

In addition to the aforementioned positions, a Community Relations Unit consisting of one (1) sergeant and five (5) officers will be posted and selected. Only those personnel currently assigned to the Community Services Division or the Special Operations Division will be eligible to apply for any position, of the

same rank, in the Community Relations Unit. Once this unit is selected, it will be assigned to the Media and Public Relations Office and will no longer be assigned to the Special Operations Division. Therefore, those positions are not included in the totals mentioned above.

The Special Operations Division will incorporate several auxiliary personnel to augment certain units. Auxiliary personnel will assist these units as needed, but will have a separate primary duty assignment. Auxiliary units will be posted and filled at a later date by the commander of the Special Operations Division, according to the FOP collective bargaining agreement.

The structure and assignments of the following **part-time** teams will be unaffected by this constriction plan: Special Response Team (SRT), Dignitary Protection Team (DPT), Honor Guard, Peer Support Team (PST), Hostage Negotiation Team (HNT), Dive Team, Bomb Squad, and Hazardous Incident Response Team (HIRT).

Criminal Interdiction Division

The Criminal Interdiction Division sworn personnel will consist of one (1) major, five (5) lieutenants, thirteen (13) sergeants, and fifty-five (55) detectives.

Narcotics Unit

- 1 lieutenant
 - Major Case Squad
 - 1 sergeant
 - 8 detectives
 - Interdiction Squad
 - 1 sergeant
 - 4 detectives
- 1 lieutenant
 - Complaint Response Squad 1
 - 1 sergeant
 - 5 detectives
 - Complaint Response Squad 2
 - 1 sergeant
 - 5 detectives

Focused Intelligence Unit

- 1 lieutenant
 - Place Based Investigations Squad
 - 1 sergeant
 - 4 detectives
 - Firearms Intelligence Squad
 - 1 sergeant
 - 5 detectives

Violent Crime Unit

- 1 lieutenant
 - Major Case Unit
 - 1 sergeant
 - 6 detectives
 - Street Squad 1
 - 1 sergeant
 - 5 detectives
 - Street Squad 2
 - 1 sergeant
 - 5 detectives

Administrative Unit

- 1 administrative sergeant
- 1 lieutenant
 - Script Squad
 - 1 sergeant
 - 2 detectives
 - Asset Forfeiture Squad
 - 2 sergeants
 - Canine Squad
 - 6 detectives

Due to Federal appointments, the six (6) **full-time** task force officers (FBI, DEA, and ATF) currently assigned to the 9th Mobile Division and Narcotics Division will remain in their current roles. They will be assigned to the newly formed Criminal Interdiction Division, but they are not included in the above mentioned totals.

In addition to the aforementioned positions, a Fugitive Squad consisting of one (1) sergeant and four (4) detectives will be posted and selected. Only those personnel currently assigned to the Narcotics Division or the 9th Mobile Division will be eligible to apply for any position, of the same rank, in the Fugitive Squad. Two (2) **full-time** task force officers (US Marshal) are currently assigned to the Fugitive Squad. Due to their Federal appointment, they will remain in their current roles and maintain their assignment to the Fugitive Squad. They are not included in the four (4) detectives listed above. Once this squad is selected, it will report to the Major Crimes Division Commander and will no longer be assigned to the Criminal Interdiction Division. Therefore, those positions are not included in the totals mentioned above.

Once all of the vacancies have been filled, members who have not been selected for a unit in one of the new divisions will be transferred to a vacant position in the Patrol Bureau.

Revisions to SOP will be forthcoming to reflect these changes.

All members having computer access are responsible for reading, understanding, and acknowledging receipt of this General Memorandum, using the PowerDMS Document Management System. Members without computer access will continue to sign an accountability roster, as they have in the past.

All commanding officers will ensure that their personnel are made aware of this information.

This General Memorandum will be posted in each division, section, or unit for a period of ten (10) days. Please refer any questions through the appropriate chain of command.