

January 8, 2018

Dear Student:

Following considerable discussion and deliberation, the difficult decision has been made to close Vatterott College-Oklahoma City. The purpose of this letter is to provide you with additional information and clarity regarding the anticipated timing and nature of this transition. Please note, all plans relating to the closure of the College are subject to review by and final approval from the Oklahoma Board of Private Vocational Schools, the Oklahoma State Regents for Higher Education, the Accrediting Commission of Career Schools and Colleges, and other regulators.

1. The College will cease enrolling new students immediately and, it is our expectation, will close effective October 21, 2018, following the conclusion of the term.
2. Many students will be able to graduate prior to the College's closure on October 21, 2018. The College will work closely with students who are scheduled to complete after that date to find opportunities to transfer to another institution. Students are not required to take advantage of any such transfer opportunity. Students may choose to withdraw at any time, as indicated in the College's Enrollment Agreement. Refunds will be managed consistent with the terms of each student's Enrollment Agreement.
3. The College also will continue to provide student services to students and graduates, all in accordance with the terms of the College's Enrollment Agreement and the policies set forth in the Campus Catalog.
4. Please be aware that between now and the College's closure, the College will not offer any repeat courses. If current students withdraw from their program, they will not be able to re-enroll. Also, the College will no longer approve requests for leaves of absence.
5. Subsequent to the College's closure, all student records will be transferred to a secure location in St. Louis, Missouri. Individuals making records requests (e.g., a transcript request) should contact the College's administrative headquarters at (314) 264-1500.

Over the coming months, we will provide additional information and updates as they become available. In the interim, if you have any questions regarding the subjects covered in this letter, please do not hesitate to contact Danielle Toner via email at [studentaffairs@vatterott.edu](mailto:studentaffairs@vatterott.edu) or by phone at (314) 264-1500.

Sincerely,

Rene Crosswhite  
President  
Vatterott Educational Centers, Inc.