



OFFICE OF THE GOVERNOR

November 10, 2025

Via Electronic Mail

Ashley Zavala
Ashley.Zavala@hearst.com

RE: Public Records Act Request

Dear Ms. Zavala,

This letter is in response to your correspondence, received October 29, 2025, requesting: "the dates and length of meeting time for each convening of the 'Executive Committee' established in the Memorandum of Understanding between the Legislature and Governor on the California Capitol Annex Project. I am seeking all meetings between 2018 and 2025. Please provide the name of each committee member present at each meeting. Please also indicate if a vote was taken during the meeting. I am not requesting the contents or subject matter of each meeting or whatever else protects this committee from disclosure."

First, following a diligent search, the Governor's Office located records indicating that Executive Committee meetings were scheduled for the following dates and times.

- January 16, 2020, 4:00pm - 5:00pm
Governor's Office representative: Director of Operations Erin Suhr
- October 27, 2020, 11:00am – 12:00pm
Governor's Office representative: Director of Operations Erin Suhr
- March 16, 2023, 10:00am – 11:00am
Governor's Office representative: Director of Operations Erin Suhr
- February 11, 2025, 3:00pm - 4:00pm
Governor's Office representative: Director of Operations Miroslava De La O

Please note that the date and time specified is only the scheduled date and time, and we do not have records confirming the actual date, time, or duration of the meeting. This is so because calendars may or may not be updated after the fact if a scheduled meeting does not take place or is moved to a different date and time.

Second, as to your requests for the names of each committee member present and whether a vote was taken at each meeting, the Governor's Office has no responsive records. Moreover, former Director of Operations Erin Suhr left the Governor's Office in November 2024, and the Governor's Office does not, in the ordinary course,

retain historical calendars for former employees. Accordingly, there may have been additional Executive Committee meetings for which the Governor's Office no longer has responsive records. Finally, the Governor's Office is not the custodian of records for prior Governors' administrations. You may find information on how to file a Public Records Act request with the California State Archives by following these links:

<https://www.sos.ca.gov/archives/collections/governor#> and
<https://www.sos.ca.gov/administration/public-records-act-requests>.

Thank you for contacting the Governor's Office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ajay' followed by a stylized flourish.

Ajay Krishnamurthy
Deputy Legal Affairs Secretary